

INFORMATION PAPER

SUBJECT: 2016 REUNION HOTEL RESERVATION / BOOKING INSTRUCTIONS

1. The **Hyatt Place Hotel in Chesapeake, VA** is hosting the **11th Engineer Battalion Association 2016 Reunion**.

a. **Cost:** We have negotiated a group rate of \$99/night + tax including breakfast for two.

b. **Dates:**

- i. Arrive: Thursday, 13 October
- ii. Depart: Monday, 17 October

c. **Additional nights:** If you desire to come early or stay late additional nights at the reunion rate are available beginning 9 October through 19 October.

2. RESERVATIONS.

a. **BY PHONE:**

- i. To Book Your Room by phone please Call **1-800-993-4751**
- ii. Ask for The **11th Engineer Battalion Reunion Group Rate**.

b. **ON LINE:**

- i. To book your room via the internet use the link below.
- ii. When you click the "Make A Reservation" block you will see the code "G-11th" pop-up in the rate block guaranteeing you the reunion rate of \$99/night + tax.
- iii. NOTE: The standard room comes with a king bed and queen pull-out sofa. A limited number of rooms offer two queen beds. If you desire this configuration please book early.

http://chesapeakegreenbrier.place.hyatt.com/en/hotel/home.html?corp_id=G-11TH

3. NOTES:

- a. You are encouraged to make your reservation as soon as possible. No deposit is required if you use a major credit card to book the room.
- b. To insure you get our group rate you **MUST** make your reservation not later than 9 September. After that date our block of rooms will be released and you will have to pay the prevailing rate (currently \$124/night if you have a AAA card) if rooms are available.
- c. If you have any trouble booking your room please contact Libby Ross (the hotel manager). Her direct line is: 757 553 9053.

4. About the The Hyatt Place Chesapeake:

- a. The address is **709 Eden Way N. Chesapeake, VA 23320**.
- b. The website is: www.hyattplacechesapeake.com
- c. The telephone number is: 757-312-0020